REOPENING PLAN 2020-2021

Blended Learning Environment
Welcome

As we return to school this September, the health and safety of our Padua Academy community is our number one priority. For that reason we have developed the following Reopening Plan.

I ask that you review this document and share it with your daughter. While how we deliver classes this Fall will be different from what we're accustomed, our commitment to provide the highest quality, transformational and college-preparatory education rooted in the Catholic Faith remains unwavering. We are still all in this together.

DR. MARY MCCLORY, PRINCIPAL
Infectious disease experts have promoted physical distancing as an essential strategy in the containment of COVID-19. In accordance with the plan approved by the Diocese of Wilmington, and as permitted by the guidelines of the State of Delaware, Padua will open this school year with a hybrid model we refer to as "blended learning."

Taking into account the need to physically distance (6 feet) our students, we will bring only one-half of the students into the building each day. Students will be grouped alphabetically A-L and M-Z on assigned days.
Our maintenance staff has been working hard to ensure that our cleaning protocols follow guidelines established by the CDC. The building has undergone a thorough deep cleaning and all spaces have been sanitized. A long-acting disinfectant, BioProtect, has been applied to all desk, table and chair surfaces and will be repeated every 60-75 days.

Students will ‘wipe out’ of their desks at the conclusion of every class period. Teachers will utilize school-provided sanitizing spray bottles and provide students with toweling to wipe down surfaces of desks, chairs and tables where students are seated. Classroom and hallway doors will remain open throughout the day to minimize the need to touch surfaces and to allow for increased airflow.
Another recommendation by health care professionals involves mandated health screenings and preventative hygiene, which begins with hand-washing and the use of masks. We are expecting that students complete a health assessment, including a temperature check, every morning before leaving their home for school. The specific assessment has been provided to students and their families in an email by the school nurse, Mrs. Ashley Kardos.

Students having a temperature of over 100.4 or who have symptoms listed on the screening assessment MUST stay home and contact their personal physician.
Masks & Hand Washing

Padua Academy is requiring that all students and staff members wear masks while present on-site.

Students are expected to bring their own masks (surgical masks or other cloth masks with appropriate elastic are permitted; no masks with valves, gaiters nor bandanas are permitted) and wear them throughout the day, except while eating lunch.

If a student should forget her mask, disposable surgical masks will be available in the Main Office.

Students are to wash their hands upon arriving at school each morning and do so as appropriate throughout the day. Automatic hand sanitizer dispensers are available throughout the building and bottles of hand sanitizer will also be present within each classroom space. If possible, it is recommended that students also carry a small bottle of hand sanitizer with them so that they are always prepared.
ARRIVAL & DISMISSAL

Classes will begin at 8:15 AM. Although the building will be open beginning at 7:30 AM, we ask, if possible, that students not plan to arrive at school until 8:00 AM unless their arrival is subject to their parent’s schedule, they have a scheduled appointment with a teacher, or they arrive by bus. If arriving between 7:30 and 7:55, students MUST report to the Cafétorium where they can wait while physically distancing. Students will not be permitted to gather and wait in hallways. All students arriving after 7:55 AM are to report immediately to their first period class.

Classes conclude at 2:35 PM. If possible, all students should be picked up from the building by 4:00 PM. Students may appropriately physically distance in the Cafetorium until 4:00 PM. Students needing to remain in the building after 4:00 PM will be assigned to an area to wait for their ride. The Learning Commons will not be available after 3:00 PM.

LOCKER USE

Students will be assigned a locker but we are limiting use to outerwear when needed. Students should pack their backpack with only materials needed for the four classes in session that day.
WEEKLY

Students with last names beginning with A-L will attend in-school sessions on Monday and Thursday while those whose last names begin with M-Z will attend in-school sessions on Tuesday and Friday. At this time, we cannot accommodate any switching of alphabetical assignments as classes have been balanced to maximize physical distancing between students.

<table>
<thead>
<tr>
<th>Monday Assisi Day A</th>
<th>Tuesday Assisi Day B</th>
<th>Wednesday</th>
<th>Thursday DeSales Day A</th>
<th>Friday DeSales Day B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Block A</td>
<td>Block A</td>
<td>Office Hours, Community Building, Faculty/Department Mtg.</td>
<td>Block E</td>
<td>Block E</td>
</tr>
<tr>
<td>Block B</td>
<td>Block B</td>
<td></td>
<td>Block F</td>
<td>Block F</td>
</tr>
<tr>
<td>Block C</td>
<td>Block C</td>
<td></td>
<td>Block G</td>
<td>Block G</td>
</tr>
<tr>
<td>Block D</td>
<td>Block D</td>
<td></td>
<td>Block H</td>
<td>Block H</td>
</tr>
</tbody>
</table>

DAILY

Period 1 • 8:15 AM – 9:35 AM
Period 2 • 9:45 AM – 11:05 AM
Period 3 • 11:15 AM – 1:05 PM (includes 25-30 minute lunch)
Period 4 • 1:15 PM – 2:35 PM

Students who have a Study Hall during Period 1, may, with permission of a parent, arrive at school just prior to the start of Period 2. Those with a Study Hall in Period 4 may be dismissed from school at 1:05 again with permission of a parent. Notes granting this permission should be emailed to attendance@paduaacademy.org and will be in effect until the schedule is changed.
TRANSITIONING BETWEEN CLASSES

There are 10 minutes allotted to transition between class periods. To start the year, the transitions will be staggered and students will be dismissed from their classes via the PA.

Traffic patterns have been established for the hallways and will be reviewed with the students. Two staircases have been designated as UP staircases (10th and Rodney St – nearest IT office, loading dock, 220, 320, 420, and 9th and Broom St – nearest 102, Main Office, 302, 402) and two as DOWN (10th and Broom St – nearest Roberto Hall, 108, Faculty Room, 308, 408, and 9th and Rodney St – nearest soda machines, 226, 326, 426).

Signage will be posted at all staircase entrances.

UP STAIRCASES

10th & Rodney Street

This staircase is closest to:
- IT Office
- Loading Dock
- 220
- 320
- 420

9th & Broom Street

This staircase is closest to:
- 102
- Main Office
- 302
- 402

DOWN STAIRCASES

10th & Broom Street

This staircase is closest to:
- Roberto Hall
- 108
- Faculty Room
- 308
- 408

9th & Rodney Street

This staircase is closest to:
- Soda Machines
- 226
- 326
- 426
LUNCH/FOOD

To start the school year, many students will be eating lunch within their classrooms. Students in Science Labs, Computer Rooms, and the Art Room will be physically distanced within the Cafetorium for their lunch period. Culinart, our food vendor, will only be preparing pre-ordered boxed lunches for purchase. More details on this process will be provided by Culinart in the coming days. Students may find bringing lunch from home to be a good alternative, however.

Please know that there will not be access to refrigerators or microwaves.

Additionally, students are invited to bring a water bottle (we recommend one with a straw to reduce the need to remove one’s mask completely) with them to school each day.
We ask that parents continue to follow our practice to inform the Main Office of a student absence if a student needs to miss one of their assigned class days. You may do so by calling the office or emailing us at: attendance@paduaacademy.org

Any COVID-related absence and the results of positive COVID-19 tests should be reported to the school nurse, Mrs. Ashley Kardos at akardos@paduaacademy.org.

Any student who feels ill during the school day, **MUST** report to the nurse’s office on the 3rd floor for evaluation. If necessary, the student will be isolated and parents will be required to pick up their daughter within one hour.

**LEARNING FROM HOME**

In the event that a student needs to remain at home, she is invited to join her class meeting via a GoogleMeet. Students will be able to see a teacher’s shared presentation or listen to the class discussion. Students are asked to email teachers prior to the start of class if this is an unexpected absence.

**COVID TESTING**

The state of Delaware has mandated that all faculty and staff participate in their COVID testing program. All will be testing prior to the start of the school year and 25% of the staff will be tested each week moving forward.

New Castle County has agreed to test all students, even those who reside out of state. Information on testing sites and appointments will be made available to families by our school nurse, Mrs. Ashley Kardos.

We strongly encourage all families to make use of these opportunities.
EXPECTATIONS
OF FAMILIES & STUDENTS

Students attending Padua Academy reside in four different states with guidelines that may vary. We are expecting that our students and their families make every effort to abide by regulations regarding the wearing of masks and physical distancing from others even when not in school. This will assist in maintaining a healthy community.

- Students will need to follow all safety protocols and procedures while within the school building.
- Students will have synchronous instruction on their assigned in-person attendance days and will complete asynchronous work as required for each of their classes on the days they are at home.
- Full participation in the academic program requires students to remain engaged with their course materials via both methods of knowledge construction.
- Students are to check their emails daily and are to utilize the features of the OnCampus Learning Management System to remain aware of class expectations and required due dates.
- Students will attend all virtual meetings and events as assigned.
- Students are expected to treat each other with kindness as we work to move forward together.
Thank you Padua Parents

Padua’s faculty and staff would like to express our gratitude for your patience and support as we continue to navigate these challenging times together. We recognize the faith and trust required to entrust not only your daughter’s education with Padua, but their health and safety with us as well.

We are #PaduaPROUD of the Blended Learning Model we have developed for our students and cannot wait to welcome your daughter back to N. Broom Street.

VISITORS

Until further notice, no visitors, including parents will be permitted within the building. In the event that a parent needs to pick up a student for an early dismissal, you are asked to call the Main Office (302) 421-3739 from your car upon arrival and your daughter will be brought out to you.

CONTACT US

Main Office • 302.421.3739

Dr. Mary McClory, Principal mmclory@paduaacademy.org

Leslie Fundakowski, Vice Principal lfundakowski@paduaacademy.org

Ashley Kardos, School Nurse akardos@paduaacademy.org

PANDA GRAMS

Stay up-to-date with the latest news and events at Padua Academy by subscribing to our digitally delivered Panda Grams. Please sign-up by visiting:

paduaacademy.org/pandagram